

**NOTICE OF PUBLIC MEETING
UTAH VIRTUAL ACADEMY CHARTER SCHOOL
Board Meeting**

Pursuant to Utah Statute 52-4-202, notice is hereby given to the members of the Utah Virtual Academy Governing Board members and to the general public that the Governing Board will hold a public meeting, open to the public as specified below. The Governing Board reserves the right to change the order of items on the agenda. One or more members of the Governing Body may participate in the meeting by telephonic communications.

Pursuant to Utah Statute 52-4-201, the Governing Body may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation by contacting Stacey Hutchings at 801-262-4922. Requests should be made as early as possible to allow time to arrange the accommodation.

To attend virtually go to - <http://tinyurl.com/shutchings>; Conference line 1-888-824-5783
74325098 then #

6:00 – 6:30 Open Meeting Laws – annual required training

DATED AND POSTED this 24th day of August 2015

By _____
Brian Maxwell, Board Chairman

**UTAH VIRTUAL ACADEMY CHARTER SCHOOL
August 26, 2015 6:30 PM**

A. Roll Call –

- B. Call to the public -** This is the time for the public to comment. Members of the Governing Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date. 10 minutes

School Update (30 Minutes)

- A. Head of school Update – -** School metrics – including current organizational chart, retention, assessments, demographics, teacher hiring, and charter board performance measures including retention and academic progress. (Attachment HOS Report folder)

Finance Session (30 Minutes)

- A. Finance Review and possible Board Acceptance (Document)**
Discussion and possible action regarding approval of financial pack. Approval of payment register, bid tracking and bank reconciliation, acceptance of state revenue and approval of payments to K12 (attachment)
- B. Discussion and possible action regarding new contracts.**
- a. Special Education Related Services Contracts
 - b. Office renovation payment approval

Board Business

- A. Presentation – Johanna Hofmeister – Innovations Education**
- B. Presentation – Royce Van Tassell – Utah Association of Public Charter Schools**
- C. Discussion and possible action regarding board committees.** Set board committee tasks and meeting schedules.
- D. Discussion and possible approval of school goals – SY 2015-2016.**
- E. Discussion and possible approval of board positions – Secretary and Finance Chair**
- F. Discussion and possible approval of new board appointment.** Parent Organization President - Jenette Scott

Calendar Items

School Start – August 19th

Back to School Night – Sept. 3rd Sugarhouse Park

Public Release of School Scores FY2014-2015 – Sept. 15th

Adjournment

Document A

NOTICE OF PUBLIC MEETING UTAH VIRTUAL ACADEMY CHARTER SCHOOL Board Meeting

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74325098 then #

DATED AND POSTED this 29th, July 2015

By _____
Brian Maxwell, Board Chairman

**UTAH VIRTUAL ACADEMY CHARTER SCHOOL
July 31st, 2015 9:00 AM**

- C. **Roll Call – Stacey Hutchings, Dave Dau, Todd Thorpe, Mary Gifford, Wade Faraway, Brian Maxwell, Matt Thue, Andrew Harvey, Meghan Merideth, Shelly Strahan**
- D. **Call to the public** - This is the time for the public to comment. Members of the Governing Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date. 10 minutes **No public comment, no public present.**

Finance Session (30 Minutes)

C. Finance Review and possible Board Acceptance (Document)

Discussion and possible action regarding approval of financial pack. Approval of payment register, bid tracking and bank reconciliation, acceptance of state revenue and approval of payments to K12 (attachment) *Motion was made to adopt the financial pack, and the motion was adopted.*

Reimbursements passed unanimously after Wade made the motion and Brian seconded.

Comm-Core passed unanimously after Wade made the motion, and Brian seconded. Wells Fargo statement passed unanimously after Wade made the motion, and Brian seconded.

The Payroll Deposit Register passed unanimously after Wade made the motion and Andrew Hardy seconded.

Payments to K12 passed unanimously after Brian made the motion and Andrew accepted.

D. **Discussion and possible action regarding new contracts.**

- a. Special Education copier lease *Wade made a motion to pass, Andrew seconded, and it passed unanimously.*
- b. VTG Helpdesk Subscription *Wade made the motion to pass, Andrew seconded, and it passed unanimously.*
- c. Life Cycle Laptops *Wade made the motion to pass, Brian seconded, and it passed unanimously.*
- d. Insurance Renewal – Philadelphia Insurance Company *Wade made the motion to renew, but recommended bidding out next year, Brian seconded, and it passed unanimously.*
- e. Arthur Gallagher Professional Insurance *Wade made the motion to renew, but recommended bidding out next year, Jeff seconded, and it was unanimous.*
- f. Innovations Education invoice *Before we approve, have them come present before the board. Wade made the motion to postpone until the August board meeting.*

School Update (30 Minutes)

- B. **Head of school Update –** - School metrics – including current organizational chart, retention, assessments, demographics, teacher hiring, and charter board performance measures including retention and academic progress. *Stacey had new HS Principal Dave Dau introduce himself and give his background. Stacey went over the metrics from the end of last school year. Stacey also went over the population makeup of our student body from last year. Stacey also went over withdrawn metrics, along with reasons for withdrawal. Our number one reason for withdrawal last year was our new attendance policy, because the state of Utah gave us the go ahead to withdraw students who had not attended for 10 days unexcused. Brian Maxwell asked Stacey how much higher our withdrawal numbers were this year. Stacey said it was higher, and she would have to pull up the numbers. Stacey then went over the academic metrics from this year. Our DIBELS scores went up in every grade besides 2nd grade. Mary Gifford asked to see the changes from the beginning of last school year to the end of this school year. Stacey said*

that she would get that. Our high school passing rates went up at the end of last year. Stacey also went over ACT scores from last year compared to 2013-2014 school year. Wade asked why our math scores are so much lower than our reading and language arts scores. Mary Gifford said that it was a trend seen at many of the K12 charter schools, and that K12 has a task force working on it. We did make gains over last year in Math, however. Last year we made 15-20% increase in class connect attendance, an average of 30% increase in students who are On Track in the K8 curriculum, 14% increase in school Study Island exposure. Stacey then went over our Program Improvement Goals/Practices for last year. Stacey then went over challenges that we had this year, including changes in operations staffing, and a student information system that required a lot of manual entry and maintenance. Stacey mentioned that we were moving back to Powerschool, which is a compliant information system that will work with the state requirements. Wade asked about information security, and Mary and Stacey assured him that Powerschool was compliant with FERPA. Wade and Mary Gifford discussed adding a statement to our school policies and contracts about information protection. Stacey then discussed some things for the new year.

We are part of the Students First Initiative through K12 (FAST Program)

We have a new online high school platform. This will allow teachers to customize their classes in way we have not been able to before.

We have a blended learning pilot – UTVA Learning Centers, including the one in Murray and the one at Hill Airforce Base. We want to try and add a Tooele center next year around October 1st.

School Improvement Plans: We have several, one for the Central Region Team at K12, one for K8, and still working on HS. We are also still working with Innovations ed for our Program Improvement Plan professional development.

-Wade asked how many of our goals that the board set this time last year were met by our school. Stacey said that she was unable to calculate that for sure, because we do not have the finalized, validated scores from the state of Utah, and will probably not have them until at least the middle of September.

Board Business

G. Discussion and possible approval of Minutes for June 17th and June 29th Meetings

ACTION: Jeff Rogers made a motion to approve the Minutes for the June 17th and June 30th meetings. Matt Thue seconded the motion. Motion passed unanimously.

H. Discussion and possible action on approval of K8 School Improvement Plan

ACTION: Jeff Rogers made the motion to approve the K8 School Improvement Plan. Matt Thue seconded the motion. Motion passed unanimously.

I. Discussion and possible action on school attendance and class connect attendance policies.

ACTION: Wade made the motion to amend the school attendance policy to require a principal conference for a student to re-enroll after a 10 day absence withdrawal. Matt Thue seconded the motion. Motion passed unanimously.

J. Discussion and possible action setting up board committees, committee purposes and member committee assignments.

ACTION: Jeff Rogers made the motion to form the following committees and members:

Policy Committee – Brian Maxwell, Wade Faraway, Stacey Hutchings

Finance Committee – Andrew Harvey, Brian Maxwell, Stacy Linrud

Outreach Committee – Wade Faraway, Jeff Rogers, STEM Coordinator (not hired yet)

Andrew Harvey seconded the motion. Motion passed unanimously.

K. Board Goal Setting

Stacey to bring back suggestions for additional, obtainable growth goals to the next board meeting.

L. Board Meeting Schedule

Continue to hold meetings 4th Wednesday each month. 6:00 pm

M. Discussion and possible action on new board appointment.

Moved to next meeting agenda.

Lunch

Board Training

K12 Services and Board Best Practices – Mary Gifford, Todd Thorpe

Calendar Items

Annual Audit Site Visit – August 3-5th

Back to School Professional Development – August 6-7th

Student F2F Orientations – August 10-14

School Start – August 19th

Back to School Night – September 3rd – Sugarhouse Park

Adjournment